

# **Syllabus of General Duty Assistant**

**Hours Required: 240 Hrs**

**Duration: 3 Months**

1. Assist nurse in bathing patient.
2. Assist patient in grooming.
3. Assist patient in dressing up.
4. Support individuals to eat and drink.
5. Assist patient in maintaining normal elimination.
6. Transferring patient within the hospital.
7. Communicating appropriately with co-workers.
8. Prevent and control infection.
9. Assist nurse in performing procedures as instructed in the care plan.
10. Assist nurse in observing and reporting change in patient condition.
11. Assist nurse in measuring patient parameters accurately.
12. Respond to patient calls.
13. Act within the limits of your competence and authority.
14. Work effectively with others.
15. Manage work to meet requirements.
16. Maintain a safe, healthy and secure environment.
17. Practice code of conduct while performing duties.